

11<sup>th</sup> November 2024



*Learning God's Way*

Headteacher: Mr M Jee

01903 785416

[school@stmargaretsprimary.org.uk](mailto:school@stmargaretsprimary.org.uk)

[stmargaretsprimary.org.uk](http://stmargaretsprimary.org.uk)

Dear Applicant

Thank you very much for taking an interest in our Learning Support Assistant post recently advertised. I trust that the information given here, and the application form, will give you all that you need to process your application.

We are looking for a Learning Support Assistant who is flexible and able to work in any year group across the school according to the current needs of the children. We would particularly welcome candidates who are ELSA trained or have experience in positively nurturing and enhancing children's social, emotional and mental health development. Similarly, experience with outdoor learning is equally welcome, but not essential.

You will be working with children both in small groups and 1:1, to enable them to develop the necessary skills to 'unlock' both their full academic potential and positive emotional well being. We are looking for a keen team player who has a natural love of working with children, is passionate about developing the whole child and can use their initiative whilst under pressure.

We can offer you the opportunity to work with a great team dedicated to children's progress and wellbeing; the opportunity for further professional development and learning; a modernising school in fantastic grounds with a flourishing Forest School and a committed, supportive Governing Body who value the contribution made by all staff.

Please note Applicants MUST have recent experience working with primary age children in a school setting. Please provide a personal statement of no more than one page highlighting your experience, examples of supporting children's learning and personal qualifications for the post.

#### **THE POST**

##### **Permanent Learning Support Assistant with ELSA Training (including MMS duty)**

Monday 8.15am – 3.00pm

Tuesday - Friday 8.30am – 3.00pm

30 hrs 15 minutes per week term time only (with half hour for lunch)

Salary Grade 4 point 6

Annual salary £23,893 pro rata (Actual £16,453)

##### **Without ELSA training**

Salary Grade 3 point 3

Annual salary £22,737 pro rata (Actual £15,657)

The post is subject to an enhanced DBS check and it has been cleared.

Visits to the school are warmly welcome or if you would like to speak to the Headteacher or Inclusion Manager about the position, please ring the school on 01903 785416 to speak to one of them directly.

**CLOSING DATE FOR RECEIPT OF APPLICATIONS: Wednesday 27<sup>th</sup> November 2024**

**INTERVIEW DATE: Wednesday 4<sup>th</sup> December 2024 9.00am**

Yours sincerely,

**Mr M Jee**

**Headteacher**